

# Cornell University

## Applied Economics and Management

### *Requirements for AEM Minors*

#### DESCRIPTION OF THE MINORS

The Department of Applied Economics and Management makes several Minor Programs of Study available to give students in the College of Agriculture and Life Sciences the opportunity to obtain a basic background in one of several subject areas important to this discipline. Each Minor consists of at least **18 credit hours**. Unless prior permission is obtained, there can be no substitutions for the courses required for each Minor. The available Minor Programs of Study are listed on the attached sheet.

#### DECLARING AN AEM MINOR

1. Obtain a form to apply for admission to the AEM minor of your choice from Arla Hourigan [aj96@cornell.edu] in 146 Warren Hall.
2. Complete the form and submit it to 146 Warren Hall at any time after you have completed at least one of the courses required for the minor. Keep a copy of the form for reference. Note that in order to receive any consideration or priority in AEM course enrollment, a form must have been submitted **prior** to the semester in which enrollment is desired. However, admission to the minor does not guarantee that a student will be able to take a given AEM course in a given semester.
3. Plan a course of study to complete minor requirements. Keeping track of courses required and completed toward the minor is the student's responsibility; students will not be assigned an AEM advisor. Except as indicated on the attached list of required courses, only AEM courses may be used to satisfy the requirements of the minor. (An exception may be made for transfer students from another university.) In addition, students must earn a grade of C-or better in each course. Questions should be addressed to Arla Hourigan [aj96@cornell.edu] or Dale Grossman, AEM Undergraduate Advising Coordinator [dag14@cornell.edu].
4. When submitting an application to graduate to the CALS Registrar during the senior year, in order to verify the completion of a Minor Program of Study, a copy of the transcript (it need not be an official copy) should be brought to 146 Warren Hall for verification that all required courses have been satisfactorily completed or are in the process of being completed. Upon review of a satisfactory transcript, a representative from the department will verify on the application to graduate form that the requirements for the Minor Program of Study in Business have been completed.

#### Contact information:

Dale Grossman, Advising Coordinator

[dag14@cornell.edu](mailto:dag14@cornell.edu)

Arla Hourigan, Undergraduate Program Coordinator

[aj96@cornell.edu](mailto:aj96@cornell.edu)